

Update or Add Board Members

1 The board headshots use the 'Person' module
You can enter the Name, Job title and image in the relevant sections.

2

Attachment Details



board-Marijke-Miller.jpg

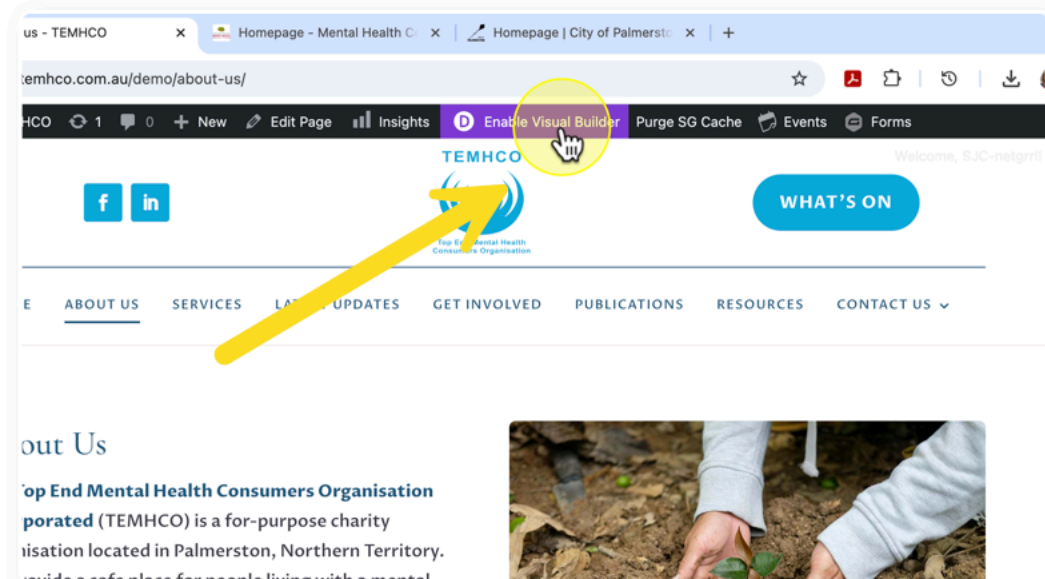
83 KB

353 by 418 pixels

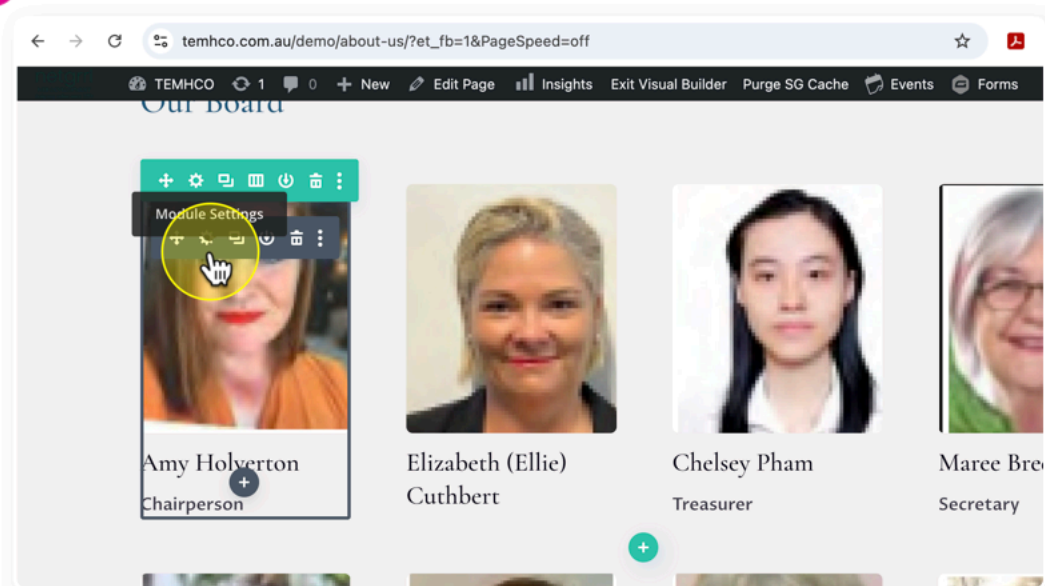
Prepare your headshots:

- Image size 353px wide by 418px high
- JPG
- No larger than 200kb

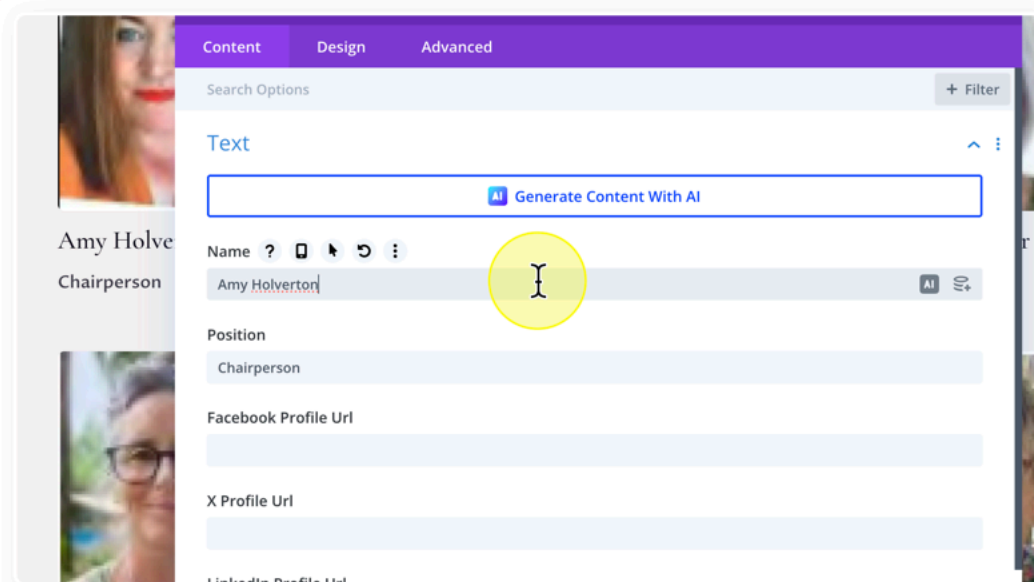
3 Click Enable Visual Builder



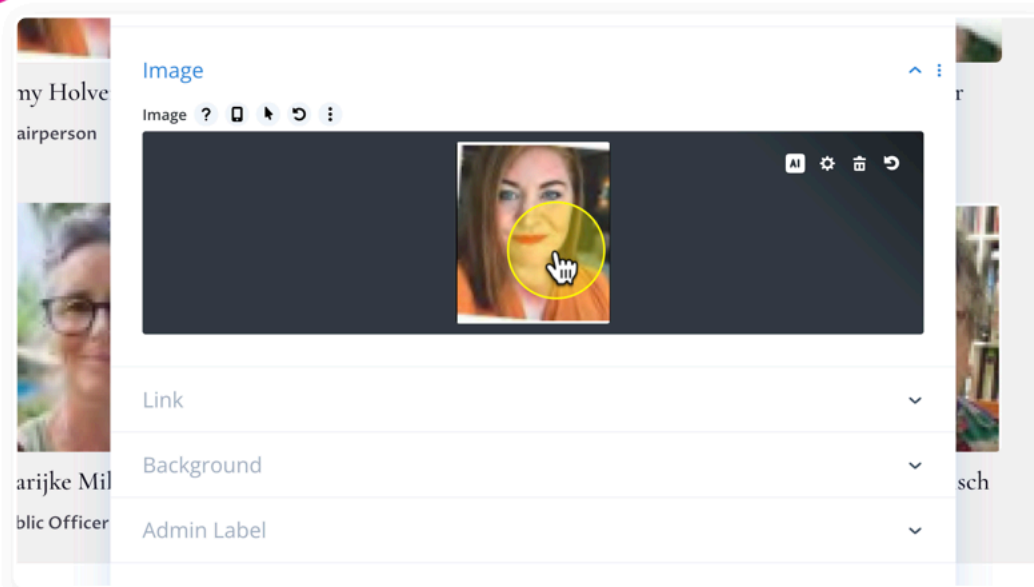
4 Click on the cog icon for the (grey) Person Module



5 Enter the Name and Position



6 Click 'Image' and you will be able to add an. Image from the library or upload



7

Select the image, then click on "Upload an image"

The screenshot shows a grid of 12 image thumbnails. The third image in the second row, which is a portrait of a woman with red hair, is selected and has a blue checkmark in its top right corner. To the right of the grid is a form with the following fields: Title (filled with "board-Amy Holberton"), Caption (empty), Description (empty), File URL (filled with "https://temhco.com.au/de"), and a "Copy URL to clipboard" button. Below these fields are labels for "Required fields are marked *" and "Compression Level". At the bottom right of the form is a blue button labeled "Upload an image", which is circled in yellow. A large yellow arrow points from the selected image in the grid to this button. At the very bottom of the interface is a dark bar with four icons: a red 'x', a purple circular arrow, a blue circular arrow, and a green checkmark.

8

Save and check

The screenshot shows a configuration panel with a header image area containing a portrait of the same woman. Below the header are three expandable sections: "Link", "Background", and "Admin Label", each with a downward arrow icon. A "Help" link with a question mark icon is located below these sections. At the bottom of the panel is a dark bar with the same four icons as in the previous screenshot. A yellow arrow points from the "Save Changes" button, which is a green icon with a checkmark, to the "Save Changes" text label above it.